



Fremantle Netball Association (Inc.)

By-Laws

2021

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1. THE COMMITTEE

1.1. Nominations and Applications

1.1.1. Nominations for Committee positions at Fremantle Netball Association ('FNA') must be received in accordance with the constitution.

1.1.2. The prior written consent of any nominee shall be necessary.

1.2. Appointment

1.2.1. The Second Vice President shall be appointed by the Committee and shall be a member of the Committee.

1.3. Duties

1.3.1. President

- i. The President shall preside at meetings of the Association and the Committee and shall represent the Association wherever possible or delegate such duties to other members.

1.3.2. First Vice President

- i. The First Vice President shall:
 - a. attend meetings of the Association and the Committee and in the absence of the President preside over the meeting.
 - b. assist the President and Employees of the Association on competition days, as required.

1.3.3. Second Vice President

- i. The Second Vice President shall:
 - a. attend meetings of the Association and the Committee and in the absence of the President and First Vice President, preside over the meeting.

1.3.4. Competition Coordinator

- i. The Competition Coordinator shall:
 - a. act as liaison between the Committee and Competitions Subcommittee.
 - b. attend to the operation of the Competitions with the aid of a Subcommittee.
 - c. call meetings of the Subcommittee.
 - d. attend meetings of Committee and submit written reports.
 - e. carry out such other duties as the Committee may direct.
 - f. be responsible, through the President, to the Committee of the Association.

1.3.5. Coaching Coordinator

- i. The Coaching Coordinator shall:
 - a. in liaison with the Association Development Officer ('ADO') co-ordinate all coaching courses held by the Association.
 - b. in liaison with the ADO promote and organise Coaching / Development programs as set down by Netball WA and the Association.
 - c. attend other meetings as required.
 - d. assist the various Subcommittees of the Association in relation to development programs.
 - e. in liaison with the ADO keep necessary files and relevant records.
 - f. in liaison with the ADO maintain an up to date list of qualified coaches.
 - g. attend meetings of the Committee and submit written reports.
 - h. carry out such other duties as the Committee may direct.
 - i. be responsible, through the President, to the Committee of the Association.

1.3.6. Umpiring Coordinator

- i. The Umpiring Coordinator shall:
 - a. where practicable, be the holder of a National Umpiring Badge.
 - b. in liaison with the Association Umpire Development Officer ('AUDO') co-ordinate all umpiring courses held by the Association.
 - c. in liaison with the AUDO attend to all matters pertaining to umpiring through Netball WA.
 - d. in liaison with the AUDO, investigate methods of encouraging and improving umpiring standards within the Association.
 - e. in liaison with the AUDO, formulate, supervise, monitor and evaluate umpiring programs at all levels.
 - f. in liaison with the AUDO, organise practical examinations and presentations of National Umpiring Awards.
 - g. in liaison with the AUDO, keep necessary files and relevant records, including an up-to-date list

- of umpires.
 - h. attend meetings of the Committee and submit written reports.
 - i. carry out such other duties as Committee may direct.
 - j. be responsible, through the President, to the Committee of the Association.
- 1.3.7. Representative Teams Coordinator
- i. The Representative Teams Coordinator shall:
 - a. act as liaison between Committee and Coaches, Managers and Association Teams.
 - b. liaise with Uniform & Equipment Coordinator in relation to Association property and uniforms.
 - c. co-ordinate with officials and make arrangements for players representing the Association.
 - d. attend meetings of Committee and submit written reports.
 - e. carry out such other duties as the Committee may direct.
 - f. be responsible, through the President, to the Committee of the Association.
- 1.3.8. Uniform & Equipment Coordinator
- i. The Uniform & Equipment Coordinator shall:
 - a. maintain an up-to-date register of Club and uniform designs.
 - b. receive requests from Clubs for approval of new colours and uniform designs.
 - c. enforce the wearing of regulation playing uniform and footwear with the power to impose fines.
 - d. be responsible, for the distribution and collection of Association uniforms, property and equipment in liaison with the Representative Teams Coordinator.
 - e. maintain an up-to-date record of Association uniforms, property and equipment.
 - f. attend meetings of Committee and submit written reports.
 - g. carry out such other duties as Committee may direct.
 - h. be responsible, through the President, to the Committee of the Association.
- 1.3.9. Grounds Coordinator
- i. The Grounds Coordinator shall:
 - a. act as liaison between the Committee and the Grounds Subcommittee.
 - b. call meetings of the sub-committee.
 - c. attend meetings of the Committee and submit written reports.
 - d. carry out such other duties as the Committee may direct.
 - e. be responsible, through the President, to the Committee of the Association.
- 1.3.10. Canteen Coordinator
- i. The Canteen Coordinator shall:
 - a. act as liaison between the Committee and the Canteen Subcommittee.
 - b. attend to the operation of the canteen and kiosk.
 - c. call meetings of the sub-committee.
 - d. attend meetings of the Committee and submit written reports.
 - e. carry out such other duties as the Committee may direct.
 - f. be responsible, through the President, to the Committee of the Association.
- 1.3.11. Publicity & Sponsorship Coordinator
- i. The Publicity & Sponsorship Coordinator shall:
 - a. liaise with existing and potential sponsors on behalf of the Association
 - b. obtain press coverage of Association activities.
 - c. maintain a press book.
 - d. liaise with Promotions Coordinator on Promotional matters
 - e. liaise with Committee on sponsorship and publicity matters.
 - f. attend meetings of the Committee and submit written reports.
 - g. carry out such other duties as the Committee may direct.
 - h. be responsible, through the President, to the Committee of the Association.
- 1.3.12. Promotions Coordinator
- i. The Promotions Coordinator shall:
 - a. ensure all Association social media platforms are updated regularly
 - b. attend and coordinate promotional opportunities at the Association
 - c. liaise with Publicity & Sponsorship Officer on sponsorship and publicity matters
 - d. liaise with Committee on promotion matters.
 - e. attend meetings of the Committee and submit written reports
 - f. carry out such other duties as the Committee may direct

- g. be responsible, through the President, to the Committee of the Association.
- 1.3.13. Ordinary Committee Members
- i. Ordinary Committee Members shall:
 - a. attend meetings of the Committee.
 - b. carry out all duties as delegated.
 - c. be responsible, through the President, to the Committee of the Association.

2. SUBCOMMITTEES

2.1. Nominations

- 2.1.1. Nominations for positions on Subcommittees may be received prior to or at the Annual General Meeting. Prior consent of any nominee shall be necessary.

2.2. Appointment

- 2.2.1. Members of Subcommittees shall be elected at the Annual General Meeting. Members so elected shall assume office at the conclusion of that meeting and shall hold office until the conclusion of the Annual General Meeting in the following year.

2.3. Duties

- 2.3.1. The convener of a Subcommittee shall, where applicable:
- i. be responsible for calling meetings of the committee.
 - ii. act as liaison between the Committee and the Subcommittee and arrange for the carrying out of any duties allocated by the Committee.
 - iii. submit regular written reports and bring forward any recommendations to the Committee.
 - iv. maintain an up-to-date record of duties, procedures and policy or other matters pertaining to the functioning of the Subcommittees.
 - v. be responsible, through the President, to the Committee of the Association.

2.4. Subcommittees

2.4.1. Competitions Subcommittee

- i. Composition:
 - a. Five (5) members (with the power to co-opt).
- ii. Duties:
 - a. The Competitions Subcommittee shall:
 - 2.4.1.ii.a.1. organise competitions as directed by Committee (i.e. grade all teams).
 - 2.4.1.ii.a.2. draw up fixtures for final matches.
 - 2.4.1.ii.a.3. be responsible to the Committee through the Competition Coordinator.

2.4.2. Coaching/Development Subcommittee

- i. Composition:
 - a. Not less than (3) members (with power to co-opt).
- ii. Duties:
 - a. The Coaching/Development Subcommittee shall carry out duties involved in encouraging and increasing coaching development of players and coaches, under the direction of the ADO.

2.4.3. Umpiring Subcommittee

- i. Composition:
 - a. Not less than five (5) members (with power to co-opt)
 - b. Members of the Umpiring Subcommittee must be holders of a National Badge.
- ii. Duties:
 - a. The Umpiring Subcommittee shall carry out duties involved in the organising and conduct of umpiring programs under the direction of the AUDO and in liaison with the Umpiring Coordinator.

2.4.4. Grounds Subcommittee

- i. Composition:
 - a. Five (5) members (with the power to co-opt).
- ii. Duties:
 - a. The Grounds Subcommittee shall:
 - 2.4.4.ii.a.1. direct players with goal post pad protector arrangements.

- 2.4.4.ii.a.2. direct players to keep grounds and change rooms tidy.
- 2.4.4.ii.a.3. carry out such other duties as the Committee may direct.

2.4.5.Canteen Subcommittee

- i. Composition:
 - a. Not less than three (3) members who shall be the Canteen Coordinator, one (1) Committee member and one (1) other member.
- ii. Duties:
 - a. To carry out all duties involved in the organising and running of the Canteen under the direction of the Canteen Coordinator.

2.4.6.Permit and Protest Subcommittee

- i. Composition:
 - a. Three (3) members appointed by the Committee
 - b. The Convenor shall be appointed by the Committee from one of these three (3) persons.
- ii. Duties:
 - a. The Permit and Protest Subcommittee shall:
 - 2.4.6.ii.a.1. be responsible to the Committee.
 - 2.4.6.ii.a.2. deal with applications for permits to "pass down", requests to re-schedule matches, requests for interchanging of players within a grade and manage Finals permits.
 - 2.4.6.ii.a.3. deal with requests from players wishing to transfer from disbanded Clubs.
 - 2.4.6.ii.a.4. to deal with all protests received.
 - 2.4.6.ii.a.5. the decision of the Permit and Protest Subcommittee, on protests, shall be final.
- iii. A Subcommittee member with a conflict of interest in any application or protest shall be replaced by an independent person.

2.4.7.Social Subcommittee

- i. Composition:
 - a. Not less than three (3) with the power to co-opt.
 - b. The Social Committee Coordinator shall be appointed by the Committee from these three (3) persons.
- ii. Duties:
 - a. The Social Subcommittee is to act as directed by the Committee.

3. EMPLOYEES OF THE ASSOCIATION

- 3.1. Applications in writing for positions as employees of the Association shall be called for and received by the Committee as and when required.
- 3.2. Duties and conditions of employment shall be as defined in the Duty Statement & Contract of the employee
- 3.3. Employees of the Association shall not be eligible to hold a position on the Committee.
- 3.4. Employees of the Association shall have no voting rights.

4. LIFE MEMBERS

4.1. Life Members

- 4.1.1.shall be appointed on the recommendation of the Committee at its Annual General Meeting by a two-third majority of those present and entitled to vote at that meeting and shall during the continuance of their life be entitled to all rights and privileges of membership as determined by the constitution.
- 4.1.2.provided that such nominee shall have served at least ten (10) years as an active member of the Committee.

4.2. Honorary Life Members

- 4.2.1.shall be appointed on the recommendation of the Committee at its Annual General Meeting by two-third majority of those present and entitled to vote at that meeting and shall during the continuance of their life be entitled to all rights and privileges of membership as determined by the constitution.
- 4.2.2.provided that such nominee shall have given at least ten (10) years outstanding service to the Association.

5. MEETINGS

5.1. Chairperson

5.1.1. The President shall preside at all meetings of the Association and Committee. In the absence of the President, the First Vice President shall preside and in the absence of both the Second Vice President shall preside. In the absence of the above, the meeting shall be opened by another Committee member, who shall call for nominations for a Chairperson. Upon election, the Chairperson shall take the chair and continue with the meeting.

5.2. Election, Appointment of Persons, Conveners and Subcommittees by Committee

5.2.1. The following positions are appointed as required by the Committee during Committee meetings:

- i. Permit and Protest Subcommittee and Convenor
- ii. Carnival Subcommittee and Coordinator
- iii. FNA Selection Subcommittee and Coordinator
- iv. Association Team Officials
- v. Social Committee Coordinator
- vi. Any other position as required.

5.3. The Business of the Annual General Meeting

5.3.1. Opening of the Annual General Meeting

5.3.2. Apologies for nonattendance

5.3.3. Confirmation of minutes of previous Annual General Meeting

5.3.4. Adoption of Annual Report

5.3.5. Adoption of audited financial statement for the preceding year

5.3.6. Notices of motion for alteration, repeal or addition to the Constitution and By-Laws.

5.3.7. Recommendations from the Committee

5.3.8. Appointment of Life Members

5.3.9. Election of Office Bearers, Committee members and Subcommittees

5.3.10. Subcommittees:

- i. Competition Subcommittee - 5 members
- ii. Coaching Subcommittee – 3 members
- iii. Umpiring Subcommittee - 5 members
- iv. Grounds Subcommittee - 5 members
- v. Canteen Subcommittee - 3 members
- vi. Social Subcommittee - 5 members

5.3.11. Confirmation of Appointments of:

- i. Patron(s)
- ii. Solicitor
- iii. Auditor
- iv. Accountant

5.3.12. General Business

5.3.13. Closure

5.4. The Business of Committee Meetings

5.4.1. Opening of the meeting

5.4.2. Apologies for nonattendance

5.4.3. Confirmation of minutes of previous meeting

5.4.4. Business arising from previous minutes

5.4.5. Correspondence

5.4.6. Financial report, accounts for payment

5.4.7. Reports

5.4.8. General business

5.4.9. Date of next meeting

5.4.10. Closure

5.5. The Business of Special General Meetings

5.5.1. Opening of meeting

5.5.2. Apologies for nonattendance

5.5.3. Business for which the meeting has been called

5.5.4. Closure

6. AFFILIATION

- 6.1. Each Club affiliating with the Association shall be required to complete the required forms and lodge them with the Association.
- 6.2. The Committee shall have the right to refuse any application for affiliation.
- 6.3. Membership Rights
- 6.3.1.Clubs shall be entitled to:
- i. refer any matter to the Committee for advice or decision.
 - ii. participate in appropriate inter-Association competitions.
 - iii. arrange matches against teams from other organisations provided that the Association has been advised.
 - iv. request assistance with coaching and umpiring matters.
 - v. attend coaching and umpiring programs conducted by the Association.
 - vi. nominate players to stand for selection in Association, Region or State representative teams.
 - vii. submit to the Committee, by a date stipulated, proposed alteration(s) to the regulations governing match play for any competition.
- 6.3.2.Membership rights may be suspended or revoked by the Association at any time, with due cause as decided by the Committee.
- 6.3.3.Financial assistance may be given, at the discretion of the Committee, to members who have been approved by the Association and selected as members of an Association, State Netball WA Team or Australian team.

7. NETSETGO RULES

- 7.1. Primary school teams will be eligible to play modified rules (the Committee shall determine the age of players in the modified competition). The modified competition will be known as NetSetGO. The modified competition will consist of Set and Go tiers. The rules for each competition will be determined by the Committee.
- 7.2. Umpiring Modified Rules
- 7.2.1.Umpires shall use simple language and explain decisions.
- 7.2.2.Umpires shall adopt an encouraging and pleasant manner to ensure an open free flowing game particularly in setting up of penalties.
- 7.2.3.Umpires for the Set tier will be suitably qualified adult umpires. If the umpire is under 17 years, a letter of approval to umpire this grade must be obtained from the AUDO. The guidelines for qualification will be recommended by the AUDO and published in the FNA Rules Governing Matchplay document.
- 7.2.4.Umpires for the Go tiers will preferably be an experienced umpire. Learning umpires may umpire these grades, however must be supervised by a suitable umpire coach. The guidelines for these umpires and umpire coaches will be recommended by the AUDO and published in the FNA Rules Governing Matchplay document.

8. FEES

- 8.1. Clubs will pay fees as and when stipulated by the Committee.
- 8.1.1.It shall be the requirement that Clubs pay a minimum of a half deposit on Registration Day and the final payment of fees by week 1 of the season.
- 8.2. In the event of any Club in any competition failing to pay the necessary fees, at the discretion of the Committee the Club concerned shall be advised that should the Club not be financial by a date then stipulated, that Club:
- 8.2.1.shall incur a 10% surcharge on the amount owing.
- 8.2.2.shall not score points in any game played by that Club until such time that the amount owing is paid.

9. FNA REPRESENTATIVE TEAMS

- 9.1. Association teams shall be selected and officials appointed, as required, to participate in organised competitions.

10. REGULATIONS GOVERNING MATCH PLAY

Unless otherwise specified, the following regulations shall apply to all competitions.

10.1. Registration

- 10.1.1. Registration of teams must be completed on the prescribed form, accompanied by the set fee on the date stipulated.
- 10.1.2. An initial registration of seven (7) players per team is required and shall include name, address, date of birth, mobile phone number, emergency contact and full previous playing details.
- 10.1.3. The Committee reserves the right not to accept the registration of any Club, team and / or player.
- 10.1.4. Clubs shall register their colours and uniforms with the Association for approval and such uniforms must meet the required standard. Any Club playing a registered member not in uniform may be liable to a fine.
- 10.1.5. Clubs may register further new players throughout the season. New players may be registered by informing the Association of the new player's name, address, date of birth and the team in which the player is to be registered. New players must be registered via My Netball before taking the court (playing).
- 10.1.6. All new players shall pay full registration fees regardless of when they commence playing.
- 10.1.7. Alterations may be made to the original registrations seven (7) days prior to the commencement of the season.

10.2. Clearances

- 10.2.1. No clearances are required from Clubs which disband at the conclusion of a season unless that Club is unfinancial with the Association, when the Association shall require the player to pay her portion of the debt of her previous Club.
- 10.2.2. Any Club has the right to appeal to the Committee regarding a player who transfers to another Club and still has some obligation to her former Club. At any appeal meeting, both Clubs concerned shall have representatives in attendance to state their case. The Committee may refuse or grant a clearance depending on the merits of the case and their decision will be final.
- 10.2.3. Prior to the commencement of a competition, Clubs may advise the Association of player/s they will not clear, and reasons for such refusal.

10.3. Ethics and Member Transfers

- 10.3.1. All Clubs affiliated with the Association are required to adopt and comply with Ethical Standards and Practices when dealing with transfers of registered members from one Club to another.

10.4. Interchange of Players

- 10.4.1. Registered Players may only fill in for teams from their own Club.
- 10.4.2. The fill-in player must not enhance the performance of a team to such an extent that they influence the outcome of a match, it is the Club's responsibility to select suitable fill ins from its available players
- 10.4.3. In all cases the fill-in player will be of a suitable standard/size to cope with the level they will be filling in for. The responsibility will be on Clubs to select fill-in players that have enough skills and ability to cope.
- 10.4.4. A player may play up in a permitted higher grade/division any number of times during the season.
- 10.4.5. For the purposes of final round fixtures the player shall automatically become a member of the team in which she has played the most games.
- 10.4.6. For the purposes of final round fixtures, should a player have played an equal number of games in more than one grade/division the player shall automatically become a member of the higher grade/division team.
- 10.4.7. When a Club has more than one team in the same grade, a player from the lower team may play in the higher team.
- 10.4.8. Where it occurs that a Club has more than one team in the same grade, the players from the higher team cannot be interchanged to the lower team without the permission of the Permit & Protest Committee, which may only be granted in the event of extreme circumstances.
- 10.4.9. An application for a permit for a player to "pass down" to a lower team shall be lodged in writing with the Association in sufficient time for the Permit & Protest Committee to consider the application prior to the commencement of the match. The application shall state the reasons for the transfer. Only in special circumstances when it is proven to the satisfaction of the Permit & Protest Committee that an unfair advantage is not the objective of the Club, a permit may be granted.
- 10.4.10. A player may play for more than one team, during one timeslot provided the interchange is within the Association rules.

- 10.4.11. In the event of a team playing a player who is not eligible, the offending team shall forfeit the match
- 10.4.12. Any further instances where a team who has been penalised under **rule 10.4.11** in the current season, play a player who is not eligible, the offending team shall forfeit the match and shall be penalised a further two (2) points.

10.5. Conduct of Matches

- 10.5.1. The Association will abide by the Netball Australia and International Rules of Netball as per the current rule book of Netball Australia.
- 10.5.2. The Match Officials of the game shall be the umpires, scorer and timekeeper. The first named team shall provide the official score card and scorer, and the other team the timeclock and timekeeper. They shall stand together and check both the score and time with each other. These officials will be reversed in the second round then revert to be the same as the first round for round three. Only one score card is to be used for each match.
- 10.5.3. The Association reserves the right to disallow a player to participate in matches when her presence may be detrimental to other players.
- 10.5.4. No scheduled match will be postponed because of an umpire failing to attend. The game will continue with one umpire and a substitute umpire shall be found.
- 10.5.5. Penalty: should a member from the team designated to umpire the match:
- i. fail to attend, or
 - ii. fail to attend the whole match,
- the penalty shall be as prescribed in the FNA Competition Handbook.
- 10.5.6. A team which so desires may commence a match with only five (5) players, but not less. A team failing to field five (5) or more players at the time set out for play must forfeit the match five (5) minutes after play should have commenced.
- 10.5.7. If a game starts after the scheduled start time due to late arrivals the breaks of the game will be reduced to 2 minutes at quarter and three-quarter time and 2 minutes at half time.
- 10.5.8. If both teams are incomplete, no points shall be awarded.
- 10.5.9. Players are not restricted to one game per day. Additional games played must be within the Fremantle Netball Association rules.

10.6. Match Points and Results

- 10.6.1. Two (2) points shall be awarded for a win and one (1) point for a draw. The winning team is responsible for submitting the score card and in the event of a draw, the first mentioned team on the schedule is responsible for submitting score card.
- 10.6.2. Score cards showing the result of the match, the names of the players, the team names and grade and date of match shall be placed in the score box provided, by the winning team.
- 10.6.3. All players participating in the match should be listed in their respective team lists.
- 10.6.4. Should a player be inadvertently left off a team list the offending team will receive:
- i. A written warning, in the first instance
 - ii. Any second breach will result in a fine of \$50
 - iii. Any further breach by the same team will result in the loss of 2 match points.
- 10.6.5. The penalty for deliberately falsifying a score card shall be loss of two (2) match points, irrespective of the circumstances.

10.7. Cancellation of Matches

- 10.7.1. Forfeiture
- i. Any team intending to forfeit a game must have their Club official contact the Association by email no later than 1pm on the Thursday prior to the fixture game. Should a team forfeit a match after 1pm on the Thursday prior to the fixture game this will be deemed a late forfeit and will incur a late forfeit penalty of \$50, which will be payable by the Club before the next fixtured game.
 - ii. Where teams provide their own umpires, it is the Club's responsibility to inform their umpire of the forfeit. Where a different Club is scheduled to umpire the Association will inform the Club scheduled to umpire.
 - iii. When a team forfeits, full match points for a win and twenty (20) goals shall be credited to the opposing team. A score of zero goals will be awarded to the forfeiting team.
 - iv. In the event of a forfeit, the non-forfeiting team which is credited with winning will be deemed as

- having played that match. Players of the team which is declared the losing team shall not be deemed as having played. The winning team must submit the scorecard with players names listed.
- v. In the event of a team forfeiting after the commencement of a match, the result will be recorded as: the score on the scorecard OR a 20-0 score line; whichever is greater, in favour of the non-forfeiting team.
 - vi. In the event of a team forfeiting two (2) consecutive matches, the team shall show cause to the Committee for such forfeiture.
- 10.7.2. Postponement/rescheduling of regular fixture matches (not applicable to Finals matches)
- i. The Association may postpone matches.
 - ii. The Association may re-schedule matches.
 - iii. In the event of inclement weather, the Association shall decide whether matches shall be cancelled. In this event, the Association shall declare the result of such cancelled games.
 - iv. A team wishing to postpone or reschedule a match must organise the rescheduling 2 weeks in advance of the scheduled playing date. The team will approach the opposition team to seek agreement to play the scheduled game at a mutually agreed date & time.
 - a. The new date & time will be during the week either before or after the scheduled match date.
 - b. The match will be played at FNA, subject to court availability.
 - v. If a date and time is agreed:
 - a. The requesting team will apply to FNA for approval for the match to be played at the agreed date and time.
 - b. Each team to provide an appropriate umpire and scorer or timer for the match
 - c. The first named team shall score, and the second named team shall time
 - d. The scoring team is responsible for collecting the scorecard from the office
 - e. The winning team is responsible for communicating the result to the office within 24 hours (photo evidence) and returning the scorecard to the office during the next competition date.
 - vi. If the opposing team do not agree to reschedule the match the requesting team will either source fill in players to play the match at the scheduled time or forfeit the match.
 - vii. NOTE: Any Senior teams participating in rescheduled matches are still required to complete their allocated umpiring duties for Saturday fixtures.
- 10.7.3. Mutual Abandonment
- i. If teams agree prior to the commencement of a game to a mutual abandonment the game shall be recorded as a 5/5 draw. Unless both teams mutually agree to abandon the game, it becomes the responsibility of one of the teams to forfeit the game.

10.8. Competition Related Offences and Disputes

- 10.8.1. Domestic competition related offences and disputes which may arise during the conduct of netball competitions, programs and events under the jurisdiction of FNA.
- 10.8.2. The policy applies to players, coaches, umpires, other officials, Clubs or organising bodies who enter any FNA competition, program or event.
- 10.8.3. Spectators who are not members of FNA do not fall within the FNA jurisdiction; however, any incident relating to them will be referred to the relevant Club.
- 10.8.4. All complainants should refer to the complaint management flowchart (Appendix A) to determine the appropriate course of action. This is available in the detailed [COMPETITION RELATED OFFENCES and DISPUTES POLICY](#).
- 10.8.5. Only serious complaints will be referred to the FNA Member Protection Information Officer ('MPIO') for action.
- 10.8.6. If mediation fails to resolve any complaint that is referred to the MPIO, the MPIO will decide; in conjunction with the complainant; whether the complaint will be escalated to an "offence" or "dispute" and will be dealt with according to the COMPETITION RELATED OFFENCES and DISPUTES POLICY.
- 10.8.7. A report shall be lodged in the FNA office with the Association on the Written Complaints Form as soon as possible on the day, or within 48 hours following the alleged offence.
- 10.8.8. The report can be lodged by a player/coach/official/parent/spectator or Club administrator.
- 10.8.9. It is a requirement that the "Report Form" be signed and endorsed by a Club Official (i.e. Club President or Club Secretary) before it will be accepted.
- 10.8.10. Arrangements to deal with the report will be made as early as practical.
- 10.8.11. The Policy detail document and report form are available on the Website.

10.9. Eligible Players - Finals

- 10.9.1. All players must have played at least three (3) times with their Club during the season to be eligible to participate in final round matches. Such qualifying matches must be played on separate dates.
- 10.9.2. When a team has a bye in the fixture and umpiring duties in lieu of playing, members of that team who complete this umpiring commitment shall be deemed as having played.
- 10.9.3. A Club which has a team short of player/s for final Round matches may bring up a player from a lower team provided she has played three (3) times with the Club during the season, on three (3) separate dates and a Finals Permit has been approved.
- 10.9.4. In the event of a team playing a player who is not eligible, the offending team shall forfeit the match.

10.10. Misconduct

- 10.10.1. Any player found guilty of misconduct or disputing an umpire's decision on or off the netball court, shall be liable to censure and/or suspension and/or disqualification.

10.11. Withdrawals

- 10.11.1. When a Club withdraws a team from the competition:
 - i. After registration and grading have been completed;
 - a. A \$200 exit fee shall apply.
 - ii. After the season fixtures have been drawn up;
 - a. A half total team fee is retained (this fee is payable on Registration Day);
 - b. Plus a \$200 exit fee shall apply.
 - iii. After the season has commenced;
 - a. The full total team fee is retained (this fee is payable by week 1 of the season);
 - b. There shall be no refund of fees in this situation;
 - c. Plus a \$200 exit fee shall apply.

10.12. Final Matches - Winter Competition

- 10.12.1. At the conclusion of match fixtures, final matches shall be played as follows:
 - i. Semi-Finals
 - a. No. 1 plays No. 2
 - b. No. 3 plays No. 4
 - ii. Preliminary Finals
 - a. Loser of No.1 and 2 semi v Winner of No.3 and 4 semi
 - iii. Grand Final
 - a. Winner of No.1 and 2 semi v Winner of the Preliminary Final
- 10.12.2. Under the above method of finals, no team has the right to challenge.
- 10.12.3. Where teams finish the season with equal number of premierships points, the relative positions on the premierships table shall be arrived at by dividing the goals scored, by the goals against.
- 10.12.4. In the event of a draw in the semi-finals, preliminary finals or grand finals, teams shall change ends and play a further seven (7) minutes each end with a one (1) minute interval.
- 10.12.5. Should the result remain a draw after this extra time, the teams change ends, play recommences until one team has a two (2) goal advantage.

10.13. Final Matches Spring/Other Competition

- 10.13.1. The format shall be advised according to competition structure.

10.14. Replays

- 10.14.1. In all cases where a replay of any match is necessary, such replay shall be regarded as a new match and any players eligible to play in the teams concerned may be included, irrespective of whether or not such player was included in the team on the day on which the original match was played.

11. STANDING ORDERS

11.1. The Chairperson

11.1.1. The Chairperson shall:

- i. ensure a quorum is present at all times.
- ii. conduct the meeting in accordance with the rules.
- iii. ensure that no speaker speaks for undue length of time or unnecessarily repeats points that have already been put to the meeting.
- iv. terminate any discussion which is not, at that time relevant to the business before the meeting.
- v. decide who is entitled to speak when two or more speakers rise to speak at the same time.
- vi. if desired, request that the proposer of a motion or amendment submit it in writing.

11.2. Conduct of Speakers

- 11.2.1. all remarks shall be addressed to the chairperson and any questions to another person shall be put through the chairperson.
- 11.2.2. a speaker wishing to speak or move a motion, shall stand when addressing the chair, and shall take their seat if called to order by the chair.
- 11.2.3. on any person rising to a point of order during a discussion, the speaker shall resume their seat and the person rising shall state the point of order, when the Chairperson shall rule thereon.

11.3. Chairperson's Ruling

- 11.3.1. The Chairperson's ruling on all points of order and procedure shall be final, unless a motion is moved and seconded and carried "that the Chairperson's ruling be disagreed with". The mover may speak briefly in support of their motion and the Chairperson explains why their ruling was given. The Chairperson takes the vote.

11.4. Motions

- 11.4.1. a motion shall be seconded before it is debated and shall not be withdrawn without the consent of the meeting.
- 11.4.2. no speaker shall speak more than once to any motion or amendment, except in personal explanation unless they are exercising the right of reply as the mover of the motion.
- 11.4.3. no more than two (2) speakers shall follow successively on the same side of the question. If the speaker having so spoken there be no speaker to take the opposite view, the question shall be put therewith.

11.5. Amendments

- 11.5.1. an amendment moved and seconded is voted upon before the motion. The mover of the original motion may exercise their right of reply before the amendment is voted upon. The mover of the amendment has no right of reply.
- 11.5.2. no second or subsequent amendment shall be received until the first amendment has been voted upon. An amendment which is carried becomes the motion and is open for further amendment.
- 11.5.3. the mover and seconder of the motion under discussion are not entitled to move or second an amendment to it.
- 11.5.4. the mover and seconder of a motion or amendment may speak to subsequent amendments. If the mover is in agreement with any proposed amendment, they can accept it and may seek leave to alter the motion accordingly.
- 11.5.5. an amendment which is a direct negative of the motion shall not be allowed.
- 11.5.6. The Constitution can be amended only by a special resolution advised in accordance with Constitution clause.

11.6. Rescinding Resolutions

- 11.6.1. Upon evidence of a mistake in facts that have been presented to the meeting, or upon receipt of further information, a resolution may be rescinded. A resolution may be rescinded on notice of motion at a subsequent meeting.

11.7. Closure

- 11.7.1. Any person may at any time move "that the question be now put" which motion, if accepted by the Chairperson shall be put without debate. If carried by a majority vote, the motion or amendment before

the meeting shall be put at once. It does not have the mover of the original motion exercising the right of reply.

11.8. Voting

- 11.8.1. Voting shall be by voice or show of hands except where a ballot is specified in the Constitution clause.
- 11.8.2. In the event of voting being equal, the question shall be declared on the vote of the President.

11.9. Waiver of Standing Orders

- 11.9.1. The Chairperson may with the consent of those present at the meeting waive standing orders **11.2, 11.4 and 11.5** if the purpose of exercising this discretion is to make the conduct of the meeting less formal.

12. APPENDIX A: COMPLAINT MANAGEMENT FLOWCHART

